

## **Bellingham Mountaineers Branch Committee Meeting Minutes**

**Date/Time:** February 22, 2022 6:30 PM

**Location:** zoom

**Attending:** Brian McNitt, Ingrid Enschede, Minda Paul, Audrey Gleser, Ryan Monahan, Maura Rendes, James Pierson, Krissy Fagan, Jason Speer, Galen

**Welcome/Introductions** - Discussion of new meeting agenda format and changes to how meetings are run to be more efficient and provide branch meeting agendas and minutes to be posted on The Mountaineers website/basecamp. Bellingham Branch meetings are open to branch members and the public. Moving forward will have separate agendas and zoom links for branch and climbing committees.

### **Updates:**

- Branch Chair (Brian) - meeting changes discussion
- Secretary (Ingrid) - Ingrid is temporarily filling Secretary position
- Climbing Committee (BMC, IMC, Crag, Scrambling)
  - Intermediate Class update (James) - First winter mountaineering class and field trip this week.
  - BMC (Audrey) - need to confirm location for upcoming lectures.
- Hiking Committee (Audrey) - figuring out what to do with wait lists and demand > supply
- Communications (AJ) - Reaching out to Mountaineers Books for author talks. Following up on leads for future speakers and learning how to write/publish monthly newsletter.
- Safety (James) - safety meeting working on 5 year trends; good presentation from Everet branch on off trail scree travel will incorporate into Rock 2.
- Conservation/Stewardship - no update
- Diversity, Equality, & Inclusion subcommittee - no update
- Board of Directors (Maura) - Update from Jan 20 board meeting: working on new Mountaineers strategy. A new 10 year vision with 3 pillars: lead, engage, and advocate will be developed by making small updates to the 2022 Vision. If anyone wants to help by participating in a working group in those three areas, reach out to Maura. Will take all year to finish in 2023. Gala April 2 in person.
- Treasurer (Ryan) - Fund balance sheet updated through December received from The Mountaineers. Missing course fees in balance. Students have to pay to be put on the roster. Follow up discussion: All fees have been paid for BMC and Intermediate Course. Only new fees will be sign ups for 2022 Craig course. Likely delay to see fees paid in late December/early January. Other discussion on paid expenditures (storage unit through June, BMC supplies), new expenditures (WFA \$4,800, Rock 2 camping ~\$1,000), and pending income (donation check, additional course fees). Ryan will share update balance for each meeting.

### **Action Items:**

- All: Anyone interested in helping with new 10 year vision email Maura at [maurarendes@gmail.com](mailto:maurarendes@gmail.com)
- All: Attend the [annual Gala](#) in person or virtual, more updates will be shared on the website/emails as we get closer, in-person tickets available now.
- Treasurer

- Ryan will follow up re missing course fee revenue and share current fund balance when can't attend meeting.
- Minda submit donation check (new revenue)
- James resend storage unit receipt; Ryan resubmit (expense)
- Minda submit \$300 in BMC receipts (expense)

**Old Business:** none

**New Business:**

1) Meeting Structure Changes (discuss and adopt) - Discussed proposed changes to meeting and why. Goals include: Shorter, more efficient Branch meetings; published agenda & minutes; audience for all branch members, Mountaineers members, public; ability to table non-critical items to next meeting; increase awareness & participation, future leaders. Agreed to new meeting structure changes.

- New agenda & minutes format
- Separate branch and climbing committee meetings (zoom links and meeting invites)
- Meeting notifications:
  - 1 week before: Email prior month meeting minutes. Include call for new agenda items.
  - Weekend before: Email final agenda
  - 1 week after: Post meeting minutes online

2) Budget: Discussed request for link to living budget spreadsheet. Ryan explained spreadsheet comes from The Mountaineers and best to only have a single document.

3) Meeting time: Discussed moving the Branch meeting to 6 PM (5:45 PM social time) so Climbing Committee meeting could start/finish earlier. For now keep times as is: 6:30 start branch meeting. 7:30 start Climbing Committee.

**Other:**

- Suggestion to provide clear, simple documentation of Branch processes and leadership roles. People spend time figuring out the process (leads to burn out). Need job descriptions for all roles. Try to mimic and match other branches - benefits to this for all.
- Website - Jack and Jimmy manage the website. There is out of date content that needs to be updated. Open to others editing. Future discussion - usefulness of two websites. Ideally only update information in 1 location. Tentative put as new business March meeting. AJ send list of updates needed to Jack. Ingrid check with Jack for admin credential to maybe help.

Action Items:

- Brian McNitt to find out from HQ where minutes should be posted